

PLACEMENT DRIVE NOTIFICATION

Company	Quess Corp Limited
About the Company	<p>We are India's Largest Business Services platform as well as private sector employer, focused on improving our clients' productivity. Our team of 3,33,000+ professionals spread across India, North America, Southeast Asia, and the Middle East offers solutions across areas such as workforce management, operating asset management, and global technology solutions.</p> <p>Quess IT Staffing, an entity of Quess Corp, is a People Business integrated with technology, offering an array of IT Staffing Solutions. We are India's No. 1 IT staffing and solutions company with over 20+ years of experience in staffing IT professionals in 300+ companies across levels and skillsets. Our 10,000+ associates deployed in 80+ cities and towns are proficient in over 500 technological skills. This enables us to deliver all-inclusive talent management solutions for our clients and meet the needs of various industry verticals across different geographies and business purposes.</p> <p>Website: https://www.quesscorp.com/</p>
Job Title	Sourcing Specialists
Job Description	<p><u>Roles and responsibilities</u></p> <ul style="list-style-type: none"> • Conversant with end to end recruitment process from sourcing to on-boarding the candidates, which involves: • Sourcing the candidates from job portals, employee referrals, and social media and job postings in the portal • Scheduling the candidates for interviews based on the technical panel availability and follow up for feedback • Follow up with the candidate till they are on boarded • Should be highly adaptable to new technologies and business environment and strong in IT recruitment • Good command in verbal and written communication skills • Excellent Negotiation skills • Good in Relationship management with clients/vendors • Excellent analytical, presentation and interpersonal skills which includes email etiquettes
Job Location	Sikkim (Work From Office till office open)
Eligible Degrees	Any UG / PG
Desired Skills	<ul style="list-style-type: none"> • Good command in verbal and written communication skills. • Excellent Negotiation skills. • Good in Relationship management with clients/vendors. • Excellent analytical, presentation and interpersonal skills which includes email etiquettes. • Education required: Graduate
Compensation (CTC)	Rs. 2.50 LPA (+Incentive + Insurance+ Retention Bonus)
Selection Process	<ol style="list-style-type: none"> 1. Group Discussion 2. Personal Interview
Date & Time of Interview	Will inform later
Venue	Virtual/Online